

<b>General Conditions for All Types of Discounts and RISEBA Budget Places</b>						
1. Admission Rule requirements must be met (by applicants); 2. An agreement regarding the attainment of higher education must be concluded; 3. No academic or financial debts; 4. Grades have been obtained upon passing study course tests at the first attempt (grades from retaken tests will not be taken into account); 5. Application for the first semester — by 5 <sup>th</sup> of September, and for the second semester — by 5 <sup>th</sup> of February.						
Discount type and study programmes	Discount volume		Discount duration	Who can receive the discount?	Conditions and criteria for granting and maintaining a discount	Procedure for granting a discount
	Number	%				
<b>1. Discount ‘Excellence in studies’</b>						
Bachelor’s study programmes	Depending on the number of students places at a faculty and in every study programme and form	50%	For one semester	Full-time day and part-time evening applicants and students of Bachelor’s study programme	1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants). 2. Submit an application addressed to the Discount Committee in the Study Department; 3. The average grade for the previous semester must not be lower than 9 points; 4. CE results not lower than 65%; 5. The documents must be submitted by the date specified in the discount regulations. 6. Applicants/students with the highest average grade are considered winners in all study programmes combined. 7. When changing the study programme, the discount is not maintained.	The discount is granted by the decision of the Discount Committee
<b>2. Discount ‘Good Grades’</b>						
Bachelor’s study programmes	40 places	15%	For one semester, starting from the second semester of studies	Bachelor’s study programme full-time day department students	1. Submit an application addressed to the Discount Committee in the Study Department; 2. The average grade for the previous semester must not be lower than 9 points; 3. Students with the highest average grade will be recognised as winners in all study programmes. 4. When changing the study programme, the discount is not maintained.	The discount is granted by the decision of the Discount Committee
Bachelor’s study programmes	20 places	10%	For one semester, starting from the second semester of studies	Bachelor’s study programme part-time evening and distance learning department students	1. Submit an application addressed to the Discount Committee to the Study Programme Administrator in the Study Department; 2. The average grade for the previous semester must not be lower than 9 points; 3. Students with the highest average grade will be recognised as winners in all study programmes. 4. When changing the study programme, the discount is not maintained.	The discount is granted by the decision of the Discount Committee

Master's study programmes	10 places	10%	For one semester, from the second semester of studies	Master's study programme students	<ol style="list-style-type: none"> <li>1. Submit an application addressed to the Discount Committee in the Study Department;</li> <li>2. The average grade for the previous semester must not be lower than 9 points;</li> <li>3. Students with the highest average grade will be recognised as winners in all study programmes.</li> <li>4. When changing the study programme, the discount is not maintained.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>3. Discount 'Relatives'</b>						
<b>3.1. Relatives studying in bachelor's, master's and doctoral study programmes</b>	Not limited	15%	For one academic semester with the possibility of an extension	Applicants and students in all study programmes, who are relatives	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants).</li> <li>2. The first payment of the tuition fee must be made (by applicants);</li> <li>3. Submit an application addressed to the Discount Committee in the Study Department;</li> <li>4. Documents certifying the spouse or kinship (parents, children, brothers and sisters) must be submitted.</li> <li>5. If a relative takes a break in studies, gets exmatriculated or graduates, the other relative also loses the discount.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>3.2. Relatives studying in bachelor's, master's and doctoral study programmes and studying at the Vocational School VICTORIA</b>	Not limited	15%		Candidates and students/pupils of all study programmes of the university and of the Vocational School VICTORIA, who are relatives		
<b>3.3. Additional relatives</b>	Not limited	5%		Candidates and students of all study programmes, who have three or more relatives studying at RISEBA or the Vocational School VICTORIA	<ol style="list-style-type: none"> <li>1. If at least three or more relatives are studying simultaneously at RISEBA or the Vocational School VICTORIA, the discount 'Additional Relatives' shall be granted for each next relative;</li> <li>2. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants).</li> <li>3. The first payment of the tuition fee must be made (by applicants);</li> <li>4. Submit an application addressed to the Discount Committee in the Study Department;</li> <li>5. Documents certifying the spouse or kinship (parents, children, brothers and sisters) must be submitted.</li> <li>6. If a relative takes a break in studies, gets exmatriculated or graduates, the other relative also loses the discount.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>4. Discount 'RISEBA Graduate'</b>						
<b>4.1. All master's study programmes</b>	Not limited	15%	For the first year of studies	Candidates who completed RISEBA bachelor's or master's study programmes	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants).</li> <li>2. An original of the diploma certifying graduation from RISEBA must be presented.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>4.2. Master's study programme Health Management</b>	Not limited			Candidates who completed bachelor's or master's study programmes of RISEBA or Riga Stradiņš University	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants).</li> <li>2. An original of the diploma certifying graduation from RISEBA or the Riga Stradiņš University must be presented.</li> </ol>	

<b>4.3. Doctoral study programme</b> Business Management	Not limited	15%	For the first year of studies	Applicants who completed RISEBA master's study programmes	1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants). 2. An original of the diploma certifying the completion of the RISEBA master's study programme must be presented.	The discount is granted by the decision of the Discount Committee
<b>4.4. Vocational School VICTORIA</b> All bachelor's study programmes	Not limited	15%	For the entire period of studies	Applicants who graduated from the Vocational School 'Victoria'	1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants). 2. An original of certificate proving graduation from the Vocational School 'Victoria' must be presented.	The discount is granted by the decision of the Discount Committee
<b>4.5. Graduate of RISEBA Lifelong Learning Centre</b> All bachelor's, master's and doctoral study programmes	Not limited	10%	For the first academic semester	Applicants who have graduated from RISEBA Lifelong Learning Centre programme in the last two years	1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants). 2. A certificate issued by RISEBA Lifelong Learning Centre, which is valid upon entering into an agreement on the obtaining of higher education, must be submitted.	The discount is granted by the decision of the Discount Committee
<b>5. Discount 'RISEBA Honorary Student'</b>						
<b>All master's and doctoral study programmes</b>	Not limited	25%	For the first year of studies	Applicants who have graduated with distinction from a Bachelor's or Master's degree programme and have received the RISEBA Honorary Diploma	1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants). 2. RISEBA Honorary Diploma certifying the completion of a bachelor's or master's study programme with distinction, must be presented. 3. The discount 'Alumnus' and the discount 'RISEBA Alumnus of Honour' do not add up, they are independent.	The discount is granted by the decision of the Discount Committee
<b>6. Discount "Student's Achievements" (study/creative/research/scientific/sports)</b>						
<b>All study programmes</b> ( <i>bachelor's, master's and doctoral study programmes</i> )	Not limited	Up to 50%	For one academic semester with the possibility of an extension	Students of all study programmes	1. The RISEBA Rector, Vice-Rectors, Deans, academic staff members, Programme Directors, the Student Council or Heads of other structural units of the university may make nominations for the application of a discount for achievements during the study process and the extra-curricular process; 2. The applicant may apply for this discount for achievements during the extra-curricular process: <ul style="list-style-type: none"> <li>• Participation in state, local government and international programmes and projects;</li> <li>• Laureates of competitions, sports events (including holders of 'audience awards', holders of the 1<sup>st</sup>-4<sup>th</sup> places of the company award);</li> <li>• Management of one's own project (TV programme; movement; youth association; film, art, sports, physics, etc. project);</li> <li>• Work portfolio (assessed by experts).</li> </ul>	The discount is granted by the decision of the Discount Committee

					3. An application must be submitted to the Department of Studies, addressed to the Discount Committee, stating the reasons for the application and enclosing evidence of achievement.	
<b>7. Discount ‘Applicant’s Achievements’ (learning/creative/research/scientific/sports)</b>						
<b>All study programmes</b> <i>(bachelor’s, master’s and doctoral study programmes)</i>	Not limited	Up to 50%	For one academic semester	Applicants of all study programmes	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations;</li> <li>2. Submit an application to the Discount Committee, addressed to the Department of Studies, accompanied by supporting documents. <ul style="list-style-type: none"> <li>• Participation in state, local government and international programmes and projects (JA Latvia, Incubator Programmes, FLEX programmes, etc.);</li> <li>• Laureates of Olympiads, competitions, sports events (including holders of ‘audience awards’, holders of the 1<sup>st</sup>-4<sup>th</sup> honour places of the company award);</li> <li>• Management of one’s own project (TV programme; movement; youth association; film, art, sports, physics, etc. project);</li> <li>• Artwork portfolio (assessed by experts).</li> </ul> </li> <li>3. The Discount Committee shall assess the relevance of the achievement to RISEBA priorities and the selected programme.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>8. Discount ‘Influencers’</b>						
<b>All study programmes</b> <i>(bachelor’s, master’s and doctoral study programmes)</i>	Not limited	Up to 50%	For one academic semester with the possibility of extension	Applicants and students of all study programmes	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants). An application must be submitted to the Department of Studies, addressed to the Discount Committee, stating the reasons for the application and enclosing supporting documents;</li> <li>3. Public influencers in social media: with at least 25,000 followers; promotion of the university, its services and activities in social media (assessed by the Discount</li> </ol>	The discount is granted by the decision of the Discount Committee

					Committee), including at least two publications a year — within the summer and winter admission; mentioning of the university in media; jointly organised competitions and participation in at least four events organised by the university during the year.	
<b>9. Discount ‘Cooperation Partner’</b>						
<b>9.1. Human Resource Management</b> <i>(master’s study programme)</i>	1 place	100%	For the entire period of studies	Applicants for the Master’s study programme ‘Human Resource Management’	1. Register, complete an application form and meet the requirements of the Admissions Regulations. 2. An application addressed to the Discount Committee must be submitted to the Department of Studies, together with a certificate from the Board of the Latvian Association of Personnel Management on the application of the discount.	The discount is granted by the decision of the Discount Committee
	5 places	10%				
<b>9.2.1. International Business</b> <b>9.2.2. International Finance</b> <b>9.2.3. Health Management</b> <b>9.2.4. New Media and Audiovisual Arts</b> <b>9.2.5. Sports Management</b> <b>9.2.6. Big Data Analytics</b> <i>(master’s study programmes)</i>	Not limited	10%	For the entire period of studies	Applicants for the Master’s study programmes implemented in English	1. Register, complete an application form and meet the requirements of the Admissions Regulations. 2. An application addressed to the Discount Committee must be submitted to the Department of Studies, enclosing a recommendation letter certifying that the candidate or company, at which the candidate works, is a <i>member of the Trade Chamber, with which a cooperation agreement is signed.</i>	The discount is granted by the decision of the Discount Committee
<b>9.3. Project Management</b> <i>(master’s study programme)</i>	5 places	10%	For the entire period of studies	Applicants for the Master’s study programme ‘Project Management’	1. Register, complete an application form and meet the requirements of the Admissions Regulations. 2. An application addressed to the Discount Committee must be submitted to the Department of Studies, enclosing a recommendation letter from the <i>Latvian National Project Management Association</i> regarding granting of a discount.	The discount is granted by the decision of the Discount Committee
<b>9.4. Business Psychology</b> <i>(bachelor’s study programme)</i>	5 places	10%	For the entire period of studies	Applicants for the Bachelor’s study programme ‘Business Psychology’	1. Register, complete an application form and meet the requirements of the Admissions Regulations. 2. An application addressed to the Discount Committee must be submitted to the Department of Studies, enclosing a recommendation letter from the <i>Latvian Society for Organisational Psychology</i> regarding granting of a discount.	The discount is granted by the decision of the Discount Committee
<b>9.5. Public Relations and Advertising Management</b> <i>(bachelor’s study programme)</i>	5 places	10%	For the entire period of studies	Applicants for the Bachelor’s study programme ‘Public Relations and Advertising Management’	1. Register, complete an application form and meet the requirements of the Admissions Regulations. 2. An application addressed to the Discount Committee must be submitted to the Department of Studies, enclosing a recommendation letter from the <i>Latvian Advertising Association</i> regarding granting of a discount.	The discount is granted by the decision of the Discount Committee

<b>9.6. International Finance</b> ( <i>master's study programme</i> )	Not limited	10%	For the entire period of studies	Applicants for the Master's study programme 'International Finance'	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations.</li> <li>2. A cooperation agreement has been signed between RISEBA and the applicant's place of work (Swedbank, SEB banka, Rietumu Banka, the Association of Accountants of the Republic of Latvia);</li> <li>3. An application addressed to the Discount Committee must be submitted to the Department of Studies, enclosing a statement or recommendation letter from the place of work.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>9.7. Big Data Analytics</b> ( <i>master's study programme</i> )	Not limited	10%	For the entire period of studies	Applicants for the Master's study programme 'Big Data Analytics'	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations.</li> <li>2. An application addressed to the Discount Committee must be submitted to the Department of Studies, enclosing a recommendation letter from the <i>Latvian Information and Communications Technology Association ('LICTA')</i> or LICTA member (legal entity) regarding granting a discount.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>9.8. Sports Management</b> ( <i>master's study programme</i> )	Not limited	15%	For the entire period of studies	Applicants for the Master's study programme 'Sports Management'	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations</li> <li>2. An application addressed to the Discount Committee must be submitted to the Department of Studies, enclosing a recommendation letter from <i>the Latvian Sports Federation</i>.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>10. Discount 'Student Council'</b>						
<b>Bachelor's and master's study programmes</b>	The number of places is limited to the total sum of discounts of 200%	Up to 25%	For one semester with the possibility of extension	Students included in the Board of the Student Council or students actively organising SC events and other activities	<ol style="list-style-type: none"> <li>1. A decision made by the Board of the Student Council on the volume of discount to be granted to a member of the SC Board or an active student, must be submitted to the Discount Committee together with supporting evidence – list of particular activities carried out by the student within SC.</li> <li>2. The Student Council is granted the total sum of tuition fee discounts in the volume of 200%, which shall be divided between applicants so that the volume of the discount per student ranges from 5% to 25%.</li> <li>3. Priority in granting the discount is given to members of the Board of the Student Council.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>11. Discount 'Social Benefit'</b>						
<b>Bachelor's and master's study programmes</b>	Limited number of places with a total discount of 200%	Up to 25%	For one academic semester, with the possibility of extension	Full-time and part-time department Applicants and students	<ol style="list-style-type: none"> <li>1. Register, complete an application form and meet the requirements of the Admissions Regulations (for applicants).</li> <li>2. An application addressed to the Discount Committee must be submitted to the Department of Studies;</li> <li>3. A document certifying the need for the discount must be submitted.</li> </ol>	The discount is granted by the decision of the Discount Committee
<b>12. Discount 'Cooperation School'</b>						

<b>12.1. Bachelor's study programmes</b> (for the alumni of the Riga First Distance Learning Secondary School, the Riga Distance Learning Secondary School, the European Distance Learning Secondary School)	Not limited	10%	For the first year of studies	Applicants for the distance learning department of bachelor's study programmes	1. Register, complete an application form and meet the requirements of the Admissions Regulations; 2. An original of the certificate attesting graduation from the <i>Riga First Distance Learning Secondary School, the Riga Distance Learning Secondary School, or the European Distance Learning Secondary School.</i>	Discount is granted at the time of conclusion of the contract
<b>12.2. Bachelor's study programme 'Architecture'</b> (Riga Building College or Liepāja Design and Art College)	Not limited	10%	For the entire period of studies	Applicants for the Bachelor's study programme 'Architecture' full-time day department	1. Register, complete an application form and meet the requirements of the Admissions Regulations; 2. An original certificate certifying graduation from the <i>Riga Building College</i> or the <i>Liepāja Design and Art College</i> must be presented.	Discount is granted at the time of conclusion of the contract
<b>12.3. Bachelor's study programme "Architecture"</b> (for alumni of the Riga Art and Design Secondary School, The Jānis Rozentāls' Riga Art Secondary School, or the Riga Crafts Secondary School)	Not limited	10%	For the first year of studies	Applicants for the Bachelor's study programme 'Architecture' full-time day department	1. Register, complete an application form and meet the requirements of the Admissions Regulations; 2. An original of the certificate attesting graduation from the <i>Riga Art and Design Secondary School, The Jānis Rozentāls' Riga Art Secondary School, or the Riga Crafts Secondary School</i> must be presented.	Discount is granted at the time of conclusion of the contract
<b>12.4. Bachelor's study programmes</b> (for alumni of the Business Management College)	Not limited	10%	For the first year of studies	Applicants for Bachelor's Study Programme	1. Register, complete an application form and meet the requirements of the Admissions Regulations; 2. An original of the diploma certifying graduation from the <i>Business Management College</i> must be presented.	Discount is granted at the time of conclusion of the contract
<b>13. Discount 'New Study Programme'</b>						
Any new study programme during the first admission year	Not limited	25%	For the first year of studies	Applicants of the respective study programme	1. Register, complete an application form and meet the requirements of the Admissions Regulations; 2. If a study break is used or the student gets exmatriculated, the discount is lost.	Discount is granted at the time of conclusion of the contract
<b>14. Discount 'Early Application'</b>						

<b>In all study programmes</b>	Not limited	25%	For the second semester of the first year of studies	Applicants for the relevant study programme starting in the first semester of their first year of study	<p>1. To submit an application for studies until 31<sup>st</sup> of May (summer admission) or by 31<sup>st</sup> of October (winter admission) until 23:59 Latvian time; Proof of 'Early Application' is the submission of a completed application form - (my.riseba.lv portal.), copies of personal identification documents, copies of previous education documents*, documents additional to the programme requirements and proof of the registration fee;</p> <p>2. Must meet the requirements of the Admissions Rules.</p> <p>3. An agreement regarding the attainment of higher education must be signed within 14 calendar days following the day all the documents have been submitted;</p> <p>4. The first payment must be made by 31<sup>st</sup> of May (summer admission) or by 31<sup>st</sup> of October (winter admission), if the agreement is concluded before 24 May or 24 October. If the agreement is concluded after 24 May or 24 October, the payment must be made within 7 calendar days following the conclusion of the agreement.</p> <p>If the applicant applies for a tuition loan, the first payment shall be refunded once the university receives the tuition loan from the bank.</p>	Discount is granted at the time of conclusion of the contract
<b>15. Discount 'Doctoral Studies'</b>						
<b>Doctoral study programmes 'Business Management' and 'Media Arts and Creative Technologies'</b>	Not limited	30%	For the entire period of studies	Applicants for Doctoral study programme	1. Register, complete an application form and meet the requirements of the Admissions Regulations;	Discount is granted at the time of conclusion of the contract
<b>16. Discount 'RISEBA Community Member'</b>						
<b>In all study programmes</b>	Not limited	10%	For the first year of studies	Applicants from all study programmes whose relatives graduated from RISEBA	<p>1. Register, complete an application form and meet the requirements of the Admissions Regulations;</p> <p>2. Proof of marriage or relationship (parents, children, siblings).</p> <p>3. A copy or an original of a relative's diploma certifying graduation from RISEBA programme;</p>	Discount is granted at the time of conclusion of the contract
<b>17. Discount 'Renewal of studies'</b>						
<b>In all study programmes</b>	Not limited	10%	For the first year of studies	Applicants from all study programmes who resume their studies at the University at later stages of their studies	<p>1. Register, complete an application form and meet the requirements of the Admissions Regulations;</p> <p>2. Payment must be made for the preparation of the study course alignment protocol.</p> <p>3. Submission of the Course Alignment Protocol.</p>	Discount is granted at the time of conclusion of the contract
<b>18. Budget places financed by RISEBA (applies to students who commenced studies no later than in the 2022/2023 academic year)</b>						



Business Management (bachelor's study programme)	The number of budget places is indicated in the table 'Number of Budget Places by Admission Years' (see the end of the document)	100%	Revised according to the grades of each semester pursuant to the procedures set forth by the RISEBA Discount Committee for the rotation of budget places	Bachelor's study programme day department students	<ol style="list-style-type: none"> <li>1. An application addressed to the Discount Committee must be submitted to the Department of Studies;</li> <li>2. In instances where several students in one course have the same grades: (1) priority shall be given to the student who has had a budget place in the previous semester; (2) the budget place shall be divided in proportion among all applicants with the same highest average grade.</li> <li>3. Changing study programme, the discount is not maintained.</li> </ol>	The discount is granted by the decision of the Discount Committee
Public Relations and Advertising Management (bachelor's study programme)		100%				
Audiovisual Media Arts (bachelor's study programme)		100%				
European Business Studies (bachelor's study programme)		100%				
Architecture (bachelor's study programme)		100%				
Business Psychology (bachelor's study programme)		100%				

\* If the education documents have not yet been received, the missing documents should be added to the application as soon as possible. The higher education contract and the first payment must be made no later than 31<sup>st</sup> of July (summer admission) or 31<sup>st</sup> of December (winter admission).

Abbreviations used and their explanations:

The discount for the first year of studies — upon admission to the first course, in the first semester of the first year of studies

Discount for one year of studies — regardless of the time of admission, for one year of studies

The Discount Committee shall, in special cases, have the right to apply the tuition fee discounts specified in these Regulations to other programmes and to decide on additional tuition fee discounts which are not specified in these Regulations.

If several discounts are applied to one student, each subsequent discount shall be calculated from the sum, taking the previous discount into account. To calculate the total discount sum, the formula  $(a+b-a*b)$ , where  $a$  – 1<sup>st</sup> discount  $b$  – 2<sup>nd</sup> discount, e.g.,  $a - 20\% b - 25\% 0.2+0.25-0.2*0.25=0.40$  or  $20+25-20*25/100=40$ ) shall be applied. If several discounts are applied to one student, their total sum shall not exceed 50%.

Number of Budget Places Financed by RISEBA by Admission Years			
Study programmes	Admission 2022/2023 study year	Admission 2021/2022 study year	Admission 2020/2021 study year
	Number of places		
Business Management (bachelor's study programme)	1	3	3
Public Relations and Advertising Management (bachelor's study programme)	1 (LV group) 1 (ENG group)	3	3
Audiovisual Media Arts (bachelor's study programme)	2 (LV group) 1 (ENG group)	4	4

European Business Studies <i>(bachelor's study programme)</i>	1	4	4
Architecture <i>(bachelor's study programme)</i>	1	1	1
Business Psychology <i>(bachelor's study programme)</i>	2	1	1